Curriculum Vitae

Notarization. I have read the following and certify that this *curriculum vitae* is a current and accurate statement of my professional record.

_____
Signature   Date

In general, do not list a work or activity more than once.

I.   Personal Information
I.A.   UID, Last Name, First Name, Middle Name, Contact Information
Include mailing address, email, URL

I.B.   Academic Appointments at UMD
Include specific dates

I.C.   Administrative Appointments at UMD
Include specific dates

I.D.   Other Employment
Include specific dates

I.E.   Educational Background
Include dates, degrees, and institutions

I.F.   Continuing Education
Include Sponsor/organization; title; location; date(s); type (forum, pre-conference, workshop, other)

I.G.   Professional Certifications, Licenses, and Memberships

II.   Research, Scholarly, Creative and/or Professional Activities
Activities that warrant critical review. These are activities and products that are OUTSIDE OF OUR DEPARTMENT. It is important to critically evaluate entries to determine if they are in fact Research and not Teaching or Service.

For each of the categories listed below follow these guidelines:
- *List published works first, in either chronological order or its inverse, followed (or preceded) by works not yet published **but accepted** for publication.*
- *If pre-print electronic publication (epub) exists, indicate and include URL and anticipated date of print publication.*
- *Include page numbers as part of a complete citation for publications.*
- *Use the appropriate sub-headings for authored vs. edited works and between refereed vs. non-refereed outlets.*
- *All authors should be listed in the order they appear on the publication.*
- *When the work is a product of a large group (more than 10 authors), not all authors need be listed. As an example, the first three, the last three, and the individual him/herself (including his/her place in the total author list) may be listed.*

II.A.   <u>Books</u> *(Include full citation information and ISBN)*
II.A.1.   Books Authored *(specify original or revised edition)*
II.A.2.   Books Edited
II.A.3.   Books Translated *(as translator)*
II.A.4.   Major Reference Works
II.A.5.   Exhibition Catalogs
II.A.6.   Other

II.B.   <u>Chapters</u>
II.B.1.   Books
II.B.2.   Collections
II.B.3.   Encyclopedia
II.B.4.   Series
II.B.5.   Research Paper
II.B.6.   Other

II.C.   <u>Refereed Journals</u>
               (Reviewed by committee/group of academic peers – outside of department) Full citation, inclusive of all authors in the order of publication and page numbers. Invited articles should be so identified. Optional: include DOI.
II.C.1.   Refereed Journal Articles
II.C.2.   Invited Reviews of Journal Articles (published review of a published article – NOT review activity)
II.C.3.   Perspectives, Opinions, and Letters
II.C.4.   Other

II.D.   <u>Published Conference Proceedings</u>
II.D.1.   Refereed Conference Proceedings
II.D.2.   Non-Refereed Conference Proceedings
II.D.3.   Other

II.E.   <u>Conferences, Workshops, and Talks</u>
               (Presentations and poster at the FLAGSHIP conferences for your profession that are peer reviewed) (presented to your peers outside of your program/department – NOT a teaching activity)
II.E.1.   Keynotes
II.E.2.   Invited Talks
II.E.3.   Refereed Presentations
II.E.4.   Refereed Workshop Papers
II.E.5.   Refereed Abstracts
II.E.6.   Refereed Posters
II.E.7.   Refereed Panels
II.E.8.   Non-Refereed Presentations
II.E.9.   Non-Refereed Workshop Papers
II.E.10.   Non-Refereed Abstracts
II.E.11.   Non-Refereed Posters
II.E.12.   Non-Refereed Panels
II.E.13.   Symposia
II.E.14.   Workshops
II.E.15.   Colloquia

II.E.16.   Other

II.F.   Professional and Extension Publications
II.F.1.   Reports and Non-Refereed Monographs (reports refer to documents that are not necessarily formally peered reviewed but are scholarly in their creation/collaboration, i.e., reports generated as a product of a state workgroup, task force, etc
II.F.2.   Pre-print / Working Paper *(Not Work in Progress)*
II.F.3.   Legal Briefs
II.F.4.   Policy Briefs
II.F.5.   Refereed Extension Publications
II.F.6.   Non-Refereed Extension Publications
II.F.7.   Refereed Curricula
II.F.8.   Non-Refereed Curriculum
II.F.9.   Non-Refereed Journal Articles
II.F.10.   Other

II.G.   Book Reviews, Notes, and Other Contributions
          (reviews refer to a review of a product that you write and publish – this is NOT reviewing/editing activities – these fall under service)
II.G.1.   Book Reviews
II.G.2.   Essays
II.G.3.   Notes
II.G.4.   Manuals
II.G.5.   Other

II.H.   Completed Creative Works and Scholarship
          (must be items that warrant critical review and use OUTSIDE dept)
II.H.1.   Datasets (value added product – ie – creating a new product that integrates other databases and sources to create something new for external use)
II.H.2.   Constructed Projects, Original Plans and Designs
II.H.3.   Demonstrations
II.H.4.   Inventions
II.H.5.   Software and Applications
II.H.6.   Websites (have some sense of interactivity)
II.H.7.   Exhibitions and Installations, Solo
II.H.8.   Exhibitions and Installations, Group
II.H.9.   Performing Arts
II.H.10.   Costume, Stage, Multimedia, and Theatrical Design
II.H.11.   Graphic Design
II.H.12.   Choreography
II.H.13.   Works of Creative Writing
II.H.14.   Film, Video, and Multimedia (peer reviewed and used by outside groups, not marketing or other internal product)
II.H.15.   Vocal or Movement Design
II.H.16.   Citations and Reviews
II.H.17.   Other

II.I.   Significant Works in Public Media
          Specify the following: Title, Publication/Media Name, Contributors, Types (print, online, broadcast, video, documentary)

II.I.1.   Explanatory, Investigative, or Long-Form Journalism
II.I.2.   Other Significant Journalism
II.I.3.   Commentary / Analysis
II.I.4.   Interactive Online Database
II.I.5.   Radio Series
II.I.6.   TV / Radio Broadcast
II.I.7.   Ongoing Articles / Columns in Newspapers
II.I.8.   Ongoing Articles / Columns in Magazines
II.I.9.   Ongoing Articles / Columns in Newsletters
II.I.10.   Other

II.J.   Sponsored Research and Programs – Administered by the Office of Research
            Administration (ORA)
            List source, title, amount awarded, time period and role (i.e., principal investigator or co-investigator) in reverse chronological order or its inverse. If there are co-investigators, please list them. These grants and contracts must have gone through the ORA process
II.J.1.   Grants
II.J.2.   Contracts
II.J.3.   Other

II.K.   Gifts, and Funded Research not administered by ORA
II.K.1.   Gifts *(solicited and in-kind funds)* At times in UME we have "grants" that are awarded to EACs or the UMD Foundation that do not go through ORA. Those "grants" would go here and marked as "solicited" or "competitive award".
II.K.2.   Community Capacity Building *(assistance provided resulting in awards)* Be sure to indicate the significance of your role.
II.K.3.   Volunteer Contributions List the combined hours / $$ figure of volunteers that are a result of your direct program/management
II.K.4.   Other

II.L.   Centers for Research, Scholarship, and Creative Activities
II.L.1.   Centers Established
II.L.2.   Centers Directed
II.L.3.   Symposia Organized *(though center)*
II.L.4.   Other

II.M.   Patents
II.M.1.   Device
II.M.2.   Other

II.N.   Entrepreneurial, Technology Transfer, and Public Engagement Activities

II.O.   Other Research / Scholarship / Creative Activities

II.P.   Research Fellowships, Prizes and Awards

III.   Teaching, Extension, Mentoring, and Advising
III.A.   Courses Taught
            Include courses taught in the last five years. Indicate approximate enrollments and any unusual formats. These are university courses.

III.B.   Teaching Innovations
              (These are items that are INTERNAL to a program or dept – for Courses Taught and for
              Professional and Extension Education – and are used or potentially used by others in
              the department)
III.B.1.   Major Programs Established (undergraduate/graduate program, certificate program –
              this is not where extension major program go)
III.B.2.   Education Abroad Established
III.B.3.   Textbooks
III.B.4.   Software, Applications, Online Education, etc.
III.B.5.   Instructional Workshops and Seminars Established
III.B.6.   Course or Curriculum Development
III.B.7.   Teaching Modules
III.B.8.   Other

III.C.   Advising: Research or Clinical
              *This refers to students whose projects the faculty has supervised as adviser, committee
              chair, or committee member (indicate role). The name of student, academic year(s)
              involved, and the name of institution if other than UMD should be indicated, as well as
              placement of the student(s), if the project is completed. List completed work first.*
III.C.1.   Undergraduate
III.C.2.   Master's
III.C.3.   Doctoral
III.C.4.   Post-doctoral
III.C.5.   Other Directed Research *(e.g. K-12 Interactions)*

III.D.   Mentorship
III.D.1.   Junior Faculty
III.D.2.   Other

III.E.   Advising: Other than Directed Research
III.E.1.   Undergraduate
III.E.2.   Master's
III.E.3.   Doctoral
III.E.4.   Post-doctoral
III.E.5.   Other Advising Activities
              (Include advising student groups, special assignments, recruiting, etc.)

III.F.   Professional and Extension Education
III.F.1.   Professional Programs Established
III.F.2.   Major Extension Programs *(Include situation, objectives, outputs, outcomes / impact) If
              your program has been distinguished as a signature program – it should be reported in the
              subheading below – not here.*
III.F.3.   Workshops *typically for extension – workshops are part of one of our major program areas
              and should be listed there.*
III.F.4.   Guest Lectures *(Presented in traditional classes or for someone else's program) – this
              when you go into someone university/college class and provide a guest lecture. Other
              guest lectures would likely fall under one of your major programs*
III.F.5.   Extension Signature Programs *(Include situation, objectives, outputs, outcomes / impact)*
III.F.6.   Extension Programs of Distinction
III.F.7.   Other

III.G.   Contribution to Learning Outcomes Assessment

III.H.   Other Teaching Activities

III.I.   Teaching Awards

IV.   **Service and Outreach**
IV.A.   <u>Editorships, Editorial Boards, and Reviewing Activities</u>
        Include participation for journals and other learned publications (print and electronic).
IV.A.1.   Editorships
IV.A.2.   Editorial Boards
IV.A.3.   Reviewing Activities for Journals and Presses
IV.A.4.   Reviewing Activities for Agencies and Foundations (i.e., grant reviews)
IV.A.5.   Reviewing Activities for Conferences
IV.A.6.   Other

IV.B.   <u>Committees, Professional & Campus Service</u>
IV.B.1.   Campus Service – Department
IV.B.2.   Campus Service – College
IV.B.3.   Campus Service – University
IV.B.4.   Campus Service – Special Administrative Assignment
IV.B.5.   Campus Service – Other
IV.B.6.   Inter-institutional and Regional *(e.g. inter-library agencies, regional consortia)*
IV.B.7.   Offices and Committee Memberships
IV.B.8.   Leadership Roles in Meetings and Conferences
IV.B.9.   Other Non-University Committees, Memberships, Panels, etc.
IV.B.10.   Other

IV.C.   <u>External Service and Consulting</u>
IV.C.1.   Community Engagements, Local, State, National, International
IV.C.2.   International Activities
IV.C.3.   Corporate and Other Board Memberships
IV.C.4.   Entrepreneurial Activities
IV.C.5.   Consultancies *(to local, state and federal agencies; companies; organizations)*
IV.C.6.   Other

IV.D.   <u>Non-Research Presentations</u>
IV.D.1.   Outreach Presentations
IV.D.2.   Other

IV.E.   <u>Media Contributions</u>
        (These are the single events where you are contacted to be a participant, ie – called by and quoted in newspaper)
IV.E.1.   Internet
IV.E.2.   TV
IV.E.3.   Radio
IV.E.4.   Digital Media
IV.E.5.   Print Media
IV.E.6.   Blogs