

ADMINISTRATIVE POLICY– College of Agriculture and Natural Resources

Sub-Units: University of Maryland Extension (UME)
Subject: Policy and Procedures for Volunteer Background Checks
Addendum, UME Volunteer Reinstatement
Approved: January 13, 2022
Effective Date: February 1, 2022

Volunteers that were separated for non-compliance with the UME Volunteer Background Check policy/process in 2021 may re-enroll/re-apply to serve through their respective Extension Program in 2022 according to the following steps:

1. The Individual follows the program specific re-application/re-enrollment process.
2. The Individual completes the appropriate UME Volunteer Background Check requirement within 30 days of the date of receipt of the invitation from Sterling and/or receipt of the CJIS background check paperwork.

If an individual's background check results allow them to move forward with the re-onboarding/re-enrollment process, they may be fully reinstated to their volunteer position by the local program coordinator.

If an individual does not comply with the UME Volunteer Background Check process within the allotted time frame, they will not be reinstated and they will not be able to re-apply/re-enroll for one year.

Individuals may not assume any volunteer duties until they are fully reinstated.

Local Extension Program Coordinators should follow up with individuals in the reinstatement process after the monthly background check update is sent from Taylor.